

**MARSEC Qualification and Training Guide
Auxiliary Component
MSO St Louis**

**Qualification PQS
Assistant Information Officer (IO)**

AUXILIARIST NAME _____ **EMPLID** _____ **DIVISION/FLOTILLA** _____

REFERENCE: Coast Guard Incident Management Handbook, COMDTPUB P3120.17.

SUMMARY: The Assistant Information Officer assists the Information Officer in all IO duties, including developing materials for use in media briefings, developing and obtaining approval for media releases, setting up and conducting media briefings, arranging tours and interviews, providing media information to the planning section as appropriate.

REQUIRED QUALIFICATIONS:

Date completed

Authorized Signature
include position

ICS 100	_____	_____
ICS 200	_____	_____
IIMS Course	_____	_____
Word Processing Skills	_____	_____

DESIRED QUALIFICATIONS:

Familiar w/ Coast Guard Standard Workstation	_____	_____
Public Affairs Experience	_____	_____
Strong interpersonal skills	_____	_____

Based upon completion of the above qualifications, member is certified to assume the duties of Assistant Information Officer for a Coast Guard Incident Response or MARSEC II and III Operations.

Flotilla Commander

I certify that I understand the demands that can be involved in a Coast Guard contingency operation or MARSEC II or III response, and I voluntarily submit my name to be called upon during such an event.

Member Signature